

BY SPEED POST

**No. 100-4/2016-Khelo India
Government of India
Ministry of Youth Affairs & Sports
Department of Sports
Mission Directorate – Sports Development

**Cafeteria Building
Pragati Vihar Hostel
CGO Complex, Lodhi Road
New Delhi- 110003
Dated: 10th November, 2016**

To
**Principal Secretary/Secretary in charge of Sports of States/UTs
Secretary of Sports Authority/Sports Council of States/UTs**

Subject: Operational Guidelines on Khelo India – National Programme for Development of Sports.

Sir/Madam,

I am directed to refer to this Ministry's letter No. 38-4/MYAS/Khelo India/2016 dated 27th September, 2016 vide which the revised scheme, "Khelo India – National Programme for Development of Sports" was issued.

2. As a consequence of this, the revised Operational Guidelines (Part I : Annual Sports Competitions and Part II : Sports Infrastructure) is forwarded herewith in supersession of this Ministry's letter of even No. dated 26th May, 2016.
3. Please acknowledge receipt.

Yours faithfully,


Encl: As stated.



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Copy to (with enclosure):-

1. Secretary (Sports).
2. Joint Secretary (Development).
3. Director (SPH).
4. All Project Officers of the Directorate.



(Arun Kumar Singh)
Under Secretary to the Govt. of India



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GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS AND SPORTS
DEPARTMENT OF SPORTS

OPERATIONAL GUIDELINES

PART - I

KHELO INDIA – ANNUAL SPORTS COMPETITIONS

OPERATIONAL GUIDELINES ON KHELO INDIA- ANNUAL SPORTS COMPETITIONS

1. **Introduction:** - The Youth represent the most dynamic and vibrant segment of population. India is one of the youngest nations in the world, with about 65% of the population being under 35 years of age. The youth in the age group of 15-29 years comprise 27.5% of the population.

Currently, there is dearth of supporting infrastructure, absence of encouragement to young people to participate in sports, and lack of organized system of talent search. To achieve better fitness and effective implementation, a **Central Sector Scheme** named as "Khelo-India: National Programme for Development of Sports" has been launched. The scheme has been circulated to all concerned vide this Ministry's O.M. No. 37-5/MYAS/RGKA/2015 dated 22nd April, 2016 as amended on 27th September, 2016. This scheme will be implemented from the financial year 2016-17.

2. **Objectives of the scheme:-**

- a) Broad basing of sports
- b) Identification of talent, train the talented persons and nurture the talent
- c) Groom the talented persons
- d) Creation of Sports Infrastructure at Block, Tehsil, District, State levels, etc.
- e) Providing excellence in sports.

3. **Components of Scheme:-** Following are the three components of the scheme:-

- (i) Competitions;
- (ii) Talent Identification
- (iii) Sports Infrastructure

4. This part contains detailed guidelines on conducting the annual sports competitions and talent identification under this scheme.

5. **Annual sports competitions:-**

5.1 Hitherto, following four types of sports competitions were being conducted:-

- (i) Rural Sports Competition at block, district, state and national level.
- (ii) Women sports competitions at district, state and national level.
- (iii) North East Games at district, state and national level.
- (iv) Competitions in Left Wing Extremism Affected Areas (LWEAA).

5.2 The above mentioned competitions have been discontinued with effect from 01.04.2016 and under the scheme "Khelo India" there shall be only one competition covering the whole of India. Initially, the competitions will be conducted in two age categories viz; (i) Under – 14 and (ii) Under – 17. Subsequently, age categories will have to be in consonance with those prescribed by the National Sports Federations (NSF's) for their respective sports disciplines. The competitions will be conducted at district, State and National levels. To select teams for District level competitions, State/UTs may conduct competitions at sub-district level out of their own resources. Government or the nodal agency designated by the State Government such as State Sports Council, State Sports Authority etc. may conduct such competitions. In order to reduce the number of competitions and help pool together resources, the competitions may be implemented through the joint efforts of State Governments/State Sports Authorities/ State Sports Councils and Federations and the

Universities. With the approval of Minister-in-Charge, grants may also be released to any other entity for conduct of sports competitions.

5.3 States may also conduct competitions for Veterans (age Group of 50 plus) at District and State levels in the number of disciplines to be decided by them.

5.4 Registration of participants, compilation of marks / readings etc., announcement of results and other related matters in respect of all competitions at district level, state level and at National level shall be made **online** only.

6 **Funding Pattern:** -The competitions will be 100% funded by Central Government. Taking into account the budget allocation available under 'Khelo India' for the purpose of conducting annual sports competitions, financial assistance will be provided to the States/UTs based on the population and number of Districts in a State/UTs. Minimum assistance of Rs.7 lakh only for single district UTs and of Rs.15 lakh for two-district UTs will be provided. However, the budget will be enhanced, if there are more districts. The financial assistance provided by this Ministry will be utilized to meet the expenditure on boarding and lodging facilities, reimbursement of travelling expenses to participants, disbursement of prize money to medal winners, payment of fees to technical officials and other expenses towards organizing the competitions. The medal winners in the sports competitions will be awarded the prize money at the following rates:-

Level of Competitions	Amount of Prize money (In Rs.)		
	Gold Medal Winner	Silver Medal Winner	Bronze Medal Winner
District Level	1500	1000	500
State level	3000	2000	1000
National Level	50000	30000	20000

For disbursement of Prize Money to the medal winners, the State Governments/UTs/ designated nodal agencies shall transfer the amount directly to the bank accounts of medal winners under Direct Benefit Transfer (DBT) Programme of the Government of India.

6.1 **Travel expenses:** Travel expenses to participate in district and state level competitions are included in competition grant. For participating in National level competitions, players will be provided airfare (restricted to economy class) provided the train journey is more than 1200 Kms ; AC II train fare if the journey is between 500 to 1200 Kms; and AC III train fare if the journey is less than 500 Kms.

7 Sports disciplines identified for competitions:

7.1 Following twenty one sports disciplines have been identified for competitions under "Khelo India":-

1. Athletics	2. Gymnastics	3. Swimming	4. Badminton	5. Table Tennis
6. Archery	7. Wushu	8. Taekwondo	9. Weightlifting	10. Cycling
11. Boxing	12. Judo	13. Wrestling	14. Kabaddi	15. Kho-Kho
16. Hockey	17. Football	18. Volleyball	19. Basketball	20. Handball
21. Tennis				

7.2 States may decide including regional / indigenous / local popular games as part of competition.

8. National level Competitions will be conducted in Groups, depending upon the sports disciplines selected by the States/UTs for conducting the Competitions at District and State levels. The National level competitions will be allotted to willing states/UTs/ sports councils/ authorities/SAI, universities etc. by Ministry of Youth Affairs & Sports.

9. Sports discipline-wise/age category wise number of participants, medals for sports events with men and women break-up, for all levels of competitions, including national level competitions is enclosed at Annexure - I.

10. Identification of Sports disciplines for conduct of competitions:

10.1 The number of sports disciplines to be identified at district level for funding under Khelo India will be five while at State Level it will be eight, of which at least one game should be an indigenous game, in each case.

10.2 States may invite MPs/MLAs for the competitions, who may also be approached for funds to supplement conduct of the competitions.

10.3 For the competitions to be organized at district level and above sponsors may be attracted/ involved to supplement conduct of the competitions.

10.4 Direct entry of distinguished sportspersons (i.e., those who have attained a minimum level of accomplishment, as borne out by their performance) will be allowed at State and National level.

11. Both individual sport and team games shall be selected ideally in the ratio of 60:40 for all levels of competitions.

12. **Indigenous Games and Martial Arts**

The indigenous games and martial arts can be made part of the State/National level competitions, provided 8 states should have opted for the particular game/martial arts. The indigenous games/martial arts may, on rotation basis, be made part of national level competitions as demonstration sport.

13. **Eligibility criteria for participants:** For participation in these competitions, the following eligibility criteria may be followed:-

13.1 The competitions will be conducted in **two** distinct age groups as mentioned in Para 5.2 above. The players falling under a particular age group based on her/his age as on 31st December of the year of competitions will be eligible to participate in that age group competitions.

13.2 Resident of a village panchayat, though may not be residing in that village but residing in respective block/district/state will also be eligible to participate in competitions on behalf of that village.

13.3 Wherever there is tribal population, tribal boys/girls will be given adequate opportunity in the selection of players, both in individual sport and team game.

14. **Selection of players for participation in higher level competitions:**

14.1 For individual events/games, the players shall be selected on the basis of position secured by them, in order of merit, at block level competitions, onwards.

14.2 For team events, the selection shall be made by a committee constituted for the purpose at block, district and state level competitions.

15. **Competition Rules:** The rules of the National Sports Federation of respective sports discipline as applicable to the National Championship shall be applicable for all the sports disciplines of these competitions in accordance with the provisions of the Annual Competitions under "Khelo India". In case there is any contradiction in the rules of National Sports Federations (NSFs) and provision under Khelo India, the rules of NSFs will prevail.

16. **Annual Calendar of competitions:**

16.1 The following calendar of competitions may be adhered to by the States/UTs:-

(i)	District level Competitions	To be completed by the end of October of every year
(ii)	State/UT level Competitions	To be completed by the end of November of every year
(iii)	National level Competitions	To be completed by December of every year or by January of subsequent year (group-wise)- Schedule to be worked out by Mission Directorate-Sports Development, MYAS on the basis of offers received from States/UTs.

16.2 The above calendar of National Level competitions shall be adhered to. As regards conduct of lower level competitions, the States/UTs may make suitable changes to the calendar by taking into account the weather conditions, school examinations etc. In any case, all lower level competitions should be completed before start of the National Level Competitions. While finalizing the calendar of competitions, the competitions to be organized by various sports associations and School Games Federation of India (SGFI) may be kept in view to avoid any kind of clash in the dates. Each State/UT should get the competitions calendar approved by Secretary (Sports) of the concerned State/UT.

16.3 Members of Parliament may be informed about the calendar of the competitions to enable them to actively participate in promotion of such competitions.

17. **Issue of Merit/Participation Certificates:**

- (i) **District level competitions:** Only Merit Certificates will be issued to the position holders/winners;
- (ii) **State and National level competitions:** Both Participation Certificates and Merit Certificates will be issued; and
- (iii) The Merit/Participation Certificates shall be issued in the prescribed formats enclosed at **Annexure – II, III, IIIA and IV, IVA.**

18. Condition of participation of minimum 8 teams in lower level competitions has been liberalized as under:-

18.1 **District Level:** The following criteria should be followed:-

(i)	In case of 2 participating blocks in a district	Teams securing 1 st , 2 nd , 3 rd & 4 th positions in each discipline in a block will participate.
(ii)	In case of 3 participating blocks in a district	Teams securing 1 st , 2 nd , 3 rd and 4 th positions in each discipline in a block will participate.
(iii)	In case of 4 participating blocks in a district	Teams securing 1 st and 2 nd positions in each discipline in a block will participate.
(iv)	In case of 5-7 participating blocks in a district	Teams securing 1 st and 2 nd positions in each discipline in a block will participate.
(v)	In case of 8 and above participating blocks in a district	Teams securing 1 st position in each discipline in a block will participate.

18.2 **State Level:** The following criteria should be followed:-

(i)	In case of 2 districts in a state	Teams securing 1 st , 2 nd , 3 rd & 4 th positions in each discipline at district level will participate.
(ii)	In case of 3 districts in a state	Teams securing 1 st , 2 nd , 3 rd & 4 th positions in each discipline at district level will participate.
(iii)	In case of 4 districts in a state	Teams securing 1 st & 2 nd positions in each discipline at district level will participate.
(iv)	In case of 5-7 districts in a state	Teams securing 1 st and 2 nd positions in each discipline at district level will participate.
(v)	In case of 8 districts and above in a state	Teams securing 1 st position in each discipline at district level will participate.

19. **Release of Grants-in-aid to States/Designated nodal agencies for conducting competitions:-**

19.1 The Sports competitions at district and state level will be conducted by the State Governments/UT Administration through the designated nodal agency such as State Sports Council/ States Sports Authority, as decided by the Secretary (Sports) of the concerned State/UT.

19.2 As mentioned in Para 6 above, taking into account the budget allocation available under 'Khelo India' for the purpose of conducting annual sports competitions, financial assistance will be provided to the States/UTs based on the population and number of Districts in a State/UTs. However, a minimum of assistance of Rs.7 lakh only for single district UTs and of Rs.15 lakh for two-district UTs will be provided.

19.3 The States/UTs, which fail to avail the grant in advance due to any reason may conduct the competitions out of their own resources and submit the claim for reimbursement of the admissible expenditure along with the required details of competitions in prescribed formats and audited statement of expenditure.

20. Submission of Utilization Certificate (UC) and Competition Reports:

20.1 Immediately after conduct of the Competitions, the States/UTs should submit the UC and statement of expenditure in the prescribed formats indicated below:

S. No.	Document	Annexure Number
(i)	Utilization Certificate	V
(ii)	Consolidated statement of expenditure	V-A
(iii)	Statement of expenditure for the district level competitions	V-B
(iv)	Statement of expenditure for the State/UT level competitions	V-C

20.2 Full length videography of the competitions at district, state and National levels is compulsory and CDs of videography may be submitted to this Ministry.

20.3 Other details of competitions may also be maintained in prescribed formats as indicated below and may be kept at State/UT headquarters, which may be provided to this Ministry as and when asked for:-

S. No.	Document	Annexure Number
(i)	Report on district level competitions	VI
(ii)	Result on district level competitions	VI-A
(iii)	Report on State/UT level competitions	VII
(iv)	Result on State/UT level competitions	VII-A

20.4 Softcopy of documents mentioned in para 20.2& 20.3, shall also be submitted to this Ministry along with the UC in a Memory Card.

21. **Allotment of Group-wise National level competitions:** States/UTs/other agencies will submit their offer to host group-wise national level competitions to Mission Directorate, MYAS. The following aspects will be taken into consideration while allotting group-wise national level competitions:-

- (i) Group of Competitions shall be held in different Regions of the Country.
- (ii) In order to ensure involvement of all states in hosting the national level competitions, each state availing competition grant for conduct of lower level competitions should take initiative to host at least one group of National level competitions in a period of two years, provided the required infrastructure is available.



21.1 Discipline-wise minimum requirements of track/playfields/courts for hosting National level competitions are given below, which shall be kept in view while making allotment of the group of national level competitions :-

DISCIPLINE	GROUND FACILITIES REQUIRED
Archery	80 m X 50 m open area
Athletics	400 m Track with facilities for throw and Jumps
Badminton	4 courts
Basketball	4 courts
Boxing	A boxing ring preferably in a hall with lighting arrangements
Cycling	Approximately 15 km area metal Road stretch for road events.
Football	4 fields
Gymnastics	Indoor hall with standard Gymnastics equipment for Horizontal bar, Uneven bar, balancing beam, vaulting horse, Floor exercise arena.
Handball	4 courts
Hockey	4 fields
Judo	One wooden platform in a covered hall with lighting arrangements
Kabaddi	4 courts
Kho-Kho	4 courts
Lawn Tennis	2 courts
Swimming	50m swimming pool
Table Tennis	4 Tables in a covered hall
Tackwondo	One Full mat area preferably in a hall with lighting arrangements
Volleyball	4 courts
Weightlifting	One wooden platform in covered hall with lighting arrangements
Wrestling	One full mat area preferably in a hall with lighting arrangements
Wushu	One Wooden platform in a covered hall with lighting arrangements

22. Common/General Guidelines

22.1 Utilization of funds: The Competition grant for district and state level competitions is inclusive of travel expenses. For participating in National level competitions, travel expenses will be reimbursed to the players after following due procedures. The central grant should be utilized by exercising reasonable economy in implementing the programme. No assets should be created out of the grant provided for conducting sports competitions.

22.2 The competitions should be conducted in progression. Direct entry of player/ team at any level of competitions is not permissible. Prior permission of Ministry of Youth Affairs & Sports should be obtained for participation of the contingent of such State/UT which did not conduct the lower level competitions.

22.3. Age verification:

- The participants should produce at the venue of competitions either of the documents mentioned below:
 - (i) Birth certificate issued by the competent authority or
 - (ii) Date of birth certificate issued by the concerned school (if studying) or
 - (iii) Date of birth certificate from the Sarpanch of concerned village Panchayat/Municipal Corporation/Nagar Palika etc. (if not studying) in the formats enclosed at **Annexure VIII&IX**.
 - (iv) In case of any doubt, the participant will have to undergo medical examination and the report of the medical examination will be final and binding.
- Procedure to detect age fraud should be adhered to in all competitions.
- The players who are declared/found over aged, should be debarred from participating in the competitions.

22.4. All the players participating in the competitions from block level onwards should be registered in the prescribed format. This specimen of entry form to be submitted by each participant, at the venue of national level competitions is at **Annexure X**.

22.5. The district level competitions can be organized at any place within the district provided the selected place has adequate sports facilities required for the event.

22.6. For the competitions, only technically qualified officials should be engaged.

22.7. The state level competitions can also be organized in groups at different places of the State as in the case of National level competitions.

22.8. States are given the flexibility to conduct inter-zonal competitions within the state after district level competitions, if number of districts in the state is more than 20, subject to overall ceiling of expenditure within the grant provided by this Ministry.

22.9. Names of the selected players to participate in higher level competitions should be declared at the end of each competition.

22.10. In merit/participation certificates being issued for the competitions, date of birth of the players should be indicated.

22.11. Necessary sports infrastructure, sports equipment and officials will be arranged by the States, to conduct the competitions, smoothly and effectively.

22.12. Proper accommodation, safety and security for players and officials at the venues of the competition(s) should be taken care of.

22.13. The criteria for calculation of points for the purpose of declaring the winners (i.e. first, second, third & fourth position holders), at all level of competitions, are follows:-

INDIVIDUAL SPORTS		TEAM /CHAMPIONSHIP	
PLACE	POINTS	PLACE	POINTS
1 st	05	1 st	05
2 nd	03	2 nd	03
3 rd	02	3 rd	02
4 th	01	4 th	01

22.14. Photography and Videography of the competitions at State and National level is compulsory. The action photographs, videography of the competitions and newspaper clippings should be submitted to MYAS along with the UC in a Memory Card.

22.15. **Fee to Technical Official:-** Fee to qualified technical officials deployed to conduct the competitions and for talent identification may be paid at the following rates:-

Block level -	Rs. 200/- per head per day for 02 days.
District level -	Rs. 300/- per head per day for 02 days.
State level -	Rs. 500/- per head per day for 03 days.
National level -	Rs. 700/- per head per day for 04 days.

The number of technical official may be deployed for conduct of the competitions and talent identification as per actual requirement subject to the limit, if any, prescribed by the National Sports Federation of the concerned sports discipline.

22.16 **Registration of participants in the National level competitions:**

- The entry forms duly filled in, signed and countersigned by the competent authorities of State/UT concerned, for all the participants & officials shall be brought to the venue of the national level competitions. No participant will be allowed to take part in the competitions, whose entry form is incomplete or who has not brought the duly completed entry form; and
- The participants will report at the venue, one day before the start of the competitions for registration.

22.17 **Awards/Prizes for National level competitions :-** Following Awards/ Prizes will be given for all groups of National level competitions:-

- (a) **Winner Shield:** For the team securing maximum points as per criteria given in Para 22.14 for each sport discipline of the competitions at national level.
- (b) **Runner up Shield:** For the team securing runner-up in each sports/game in the competitions.
- (c) **March Past Shield:** For winner and runner up places the States/UTs, adjudged as the best turn out, in the March Past, during the opening day ceremony of each group of National Level Competitions.

(d) **Overall Championship Trophy:** A Rolling Trophy will be awarded to the Overall Winner State of the National Level Competitions. The Trophy will be awarded in the last group of National level Competitions. Guidelines for Rolling Trophy are given below:-

- (i) The Rolling Trophy will be awarded in the last group of National Level Competitions.
- (ii) The trophy will remain in the safe custody of Director (Sports) of the State or Secretary, Sports Council as the case may be who will return the trophy in the first Group of National level of Competitions of the next year (i.e. Sept.-Oct.) to the Mission Directorate, MYAS, New Delhi.
- (iii) The criteria for selection of overall winner state will be made on the basis of maximum points secured in national level competitions as per the point system given below:-

INDIVIDUAL SPORTS		TEAM CHAMPIONSHIP	
PLACE	POINTS	PLACE	POINTS
1 st	05	1 st	05
2 nd	03	2 nd	03
3 rd	02	3 rd	02
4 th	01	4 th	01

(iv) In case of tie, the following tie breakers will be adopted.

(i)	1 st Tie Breaker	The State securing maximum number of gold medals will be winner
(ii)	2 nd Tie Breaker	In case gold medals secured are equal, then maximum number of silver medals won will be the deciding criteria.
(iii)	3 rd Tie Breaker	In case gold and silver medals secured are equal, then winner of maximum number of bronze medals will be the winner.
(iv)	4 th Tie Breaker	In case the medals secured are equal, then team winning toss will be the winner. Toss will be done by officer deputed to the venue by the Mission Directorate- Khelo India, MYAS.

(v) Winning State to give undertaking for the safety & return of Trophy to Mission Directorate MYAS.

(c) **Medals:** For individual and team members who won 1st, 2nd or 3rd positions in the sports disciplines of the Competitions. In some sports disciplines, as per rules of the game laid down by National Sports Federation, the players who secured 4th position are also awarded bronze medals. This provision will be followed under Khelo India also.

(f) **Merit Certificate:** Individual and team members who won 1st, 2nd or 3rd places in the sports discipline of the Competitions. In some sports disciplines, as per rules of the game laid down by National Sports Federation, the players who secured 4th position are also awarded bronze medals. This provision will be followed under Khelo India also and such players will also be issued Merit Certificates.

(g) **Participation Certificates:** Participation Certificates for all the eligible participants including officials.

23. Ceremonies:

23.1 **Opening Ceremony:** Opening ceremony shall be conducted in the following manner:

- The Chief Guest shall be received by the Chairman of the organizing committee.
- The Chief Guest shall be introduced to the members of the organizing committee.
- Various teams in the alphabetical order, headed by the winners of the overall best state of last year will march into the arena, on the music of the band. Every contingent will be preceded by a placard, bearing the name of the State and accompanied by its flag. The teams will march around the stadium, saluting as they pass the central box by turning the heads to their right. The Chief Guest shall take the salute. The contingent of the host State will be at the rear end.
- They will line up in the centre of the arena in columns: every team behind its shield and flag facing the main stand.
- The Chairman of the Organizing Committee will invite the Chief Guest to declare the National Level Competition - Open.
- The Chief Guest will pronounce **“I declare the _____ (name of the competition) open”**.
- A fanfare is sounded by the Trumpeters and the **Khelo India** flag is raised in the arena. Balloons are released from all sides of the arena and crackers sounded.
- The torch bearer enters the track, takes a lap around the track, climbs up steps on the farther side of the stadium, lights the flame and alights.
- The flag bearers of all the States form a semi-circle on either side of the rostrum. The captain of the host State will advance to the position on the rostrum with the bearer of his flag on his left side. He will hold in his/her left hand a corner of the flag and facing the central box pronounces the oath.
- Oath: **“In the name of all the competitors, I promise that we will take part in the _____ (name of the competition) respecting and abiding by the rules which govern them in the true spirit of sportsmanship for the glory of sports and the honour of our team.”**
- There will be trumpet and sports flag together with other flags will be lowered.
- The flag bearers rejoin their teams.
- The Athletes march out to the music of the band.
- Cultural program for _____ Sports events start.

23.2 Closing Ceremony

- Arrival of the Chief Guest.
- Final match begins.
- After the last event of day, the flag-bearers preceded by the placard-bearers will march into the arena in a single file and on passing the saluting dais move on to markers placed in a semi-circle in front of the dais. A distance of seven paces will be maintained between each flag bearer. The placard-bearers will occupy the same positions as in the opening ceremony in the centre of the field spread out in a line. Following the last flag-bearer, the column of team members in six will move into the arena.

23.3 Victory Ceremony

- The winners of first, second and third places (Individual and Teams) shall report immediately to the master of ceremonies for the victory ceremony.
- The victory ceremony shall be held immediately after the final of each competition on the same venue. The utility prizes should be awarded to the medal winners in individual or team events at the venue of the competitions.
- Medal and Merit certificates to the winners of first 3 places will also be awarded at the victory ceremony.

23.4 Prize distribution by the Chief Guest

- Shields for Team Championship will be awarded at the closing ceremony. In the last group competitions, the Overall Championship Trophy would be awarded to the winner and runners-up states.
- The Chairman of the organizing committee shall request the Chief Guest to declare the competitions closed.

23.5 Action points for the host State:

- The host states will send a circular to all the States/UTs giving detailed information about the National level tournaments, inviting them to participate in the same. Details about the venue of competitions, such as the likely weather conditions during the days of the competitions, trains connecting the place from different directions, telephone numbers etc. will also be circulated well in advance, with a copy to Mission Directorate, Sports Development, MYAS.
- After the arrival of the contingents at the venue of competitions, a meeting with the leaders of the contingents should be called in which all important instructions, information of the competitions about the programme to be followed should be given.
- The competitions in team games are to be conducted on league cum knock out basis.
- The first 4 teams in the last years' competitions should be placed on top of the groups and the other teams to be taken by draw of lots in the managers' meetings.

- As far as possible, the officials from the non-playing states may be given duty from the knock out stage.
- In case of any protest, it should be accompanied with the fee of Rs. 500/-. The protest would be referred to the jury of appeals, whose decision will be final & abiding to all.

23.6 Consolidated Programme for all days has to be circulated in the Managers' meeting on the first day, to be followed by detailed programme for each discipline. A format for the consolidated programme is given below:

Detailed of Programme	Date(s)	Time
Registration of participants		
Rehearsal of Opening ceremony		
Meeting with the team officials and clinics at start of competitions		
Assembly of all teams for opening ceremony at Start of the competitions		
Name of discipline		

23.7 **Venue of Ceremonies and Competitions:** The venue of ceremonies and competitions (discipline wise) may be properly displayed.

- Registration of participants will be completed before the start of competitions.
- No participant would be allowed to play without registration.
- A team of experts will be constituted to spot talented children in the sports disciplines included in the Tournament.
- A committee for judging the performance of states in the March Past on the opening day will be constituted.
- Adequate security arrangements may be made for the safety of the participants and officials.
- Proper drinking water arrangements should be ensured in the competition fields and also at the lodging places of the participants.

23.8 **Formation of Committees:** The host state is required to form committees for making various arrangements for the successful conduct of the National level Competitions. Details of the main committees indicating jobs to be done by them are given below:

23.9 Organizing Committee

- Overall supervision of the competitions including functioning of other committees constituted for the purpose.
- Deciding the Chief Guest for the opening and closing functions and victory ceremonies.
- Printing and sending out invitations for the opening and closing ceremonies.
- General Correspondence.

23.10 Reception Committee

- To make arrangements for receiving the States contingents at the Railway Station (s) and Bus Stand (s).
- Details of arrival of the contingents to be collected.
- Banners of the tournament to be got prepared and put up at the Railway Station (s) and Bus Stand (s).
- Permission to be taken from authorities concerned for parking the vehicles for transportation of players to officials at the Railway Station (s) and Bus Stand (s).
- To make arrangements for receiving VIPs at the airport /Railway Station and at the place of competitions including the places of their stay etc.
- Arranging tea / snacks for participants/ officials on their arrival at the Railway Station/Bus Stand.
- To open 'Information Centre' at all places where relevant information such as accommodation chart, transport, places of interest for visit by the participants, programme of the competitions. Results, telephone nos. of important persons etc. etc. should be available.

23.11 Accommodation and Sanitation Committee

- To make arrangements for suitable accommodation for the participants separately for Boys and Girls including officials.
- To arrange cots/maitresses etc.
- To arrange quilt/blankets (where necessary) for the participants and officials.
- To arrange hot water and sufficient number of bathrooms/toilets.
- To arrange security for the participants.
- To make accommodation charts and have proper co-ordination with other committees.

23.12 Medical Committee

- To look after the medical needs of participants.
- To make arrangements for providing medical assistance at the place of competition and at lodging places.
- To arrange necessary medicines required for providing medical cover to the participants including officials.
- To arrange an Ambulance and have a proper liaison with the local Hospital for treatment of the participants where necessary.

23.13 Transport Committee

- To arrange sufficient number of buses and cars for taking the participants from the Railway Station/Bus Stand to their, places of accommodation and to the places of competitions.
- And after this end of the competitions from place of lodging to the Railway Station/ Bus Stand.
- To make arrangements of transport for VIPs.
- To arrange transport for technical officials as and when required.
- To have proper liaison with Reception and Accommodation Committee to meet their requirements of transport.

23.14 **Cultural Programme Committee**

- To arrange cultural evenings including seating arrangements for the participants during the competitions.
- To arrange Camp fire including seating arrangements for the participants.
- To arrange for the visit of the participants to the places of interest.

23.15 **Boarding Committee**

- To make boarding arrangements for the participants and officials at the places of their stay.
- To regulate timings for food in the dining halls.
- To supervise that the food provided to the participants is as per menu drawn for the purpose and to ensure that the food is wholesome.
- To supply refreshment to the officials at the venues of competitions.
- To arrange a canteen at the places where participants are staying.

23.16 **Press, Publication Souvenir Committee**

- Press Publicity
- Supply of results to the participating States and the Press.
- To arrange for Press Conference one day before the start of the competitions and to arrange interviews with the press whenever necessary.
- Publication of Souvenir, Memento and issue of Press release.

23.17 **Grounds Preparation Committee:** To prepare grounds for the disciplines included in the competitions.

23.18 **Technical Committee**

- Arranging standard equipment.
- Arranging qualified technical officials and allotment of their duties as per need.
- To conduct competitions as per laid down rules and regulation.
- Under this Committee, sub Committees for the Sports disciplines included in the competitions will be formed for proper day-to-day conduct of the competitions as per the programme.

23.19 **Ceremonial Committee**

- This Committee will be responsible for following the proper and prescribed order for the opening and closing ceremonies and arranging victory ceremonies.
- Presentation of awards including medals, shields and certificates to the participants
- To arrange band for the opening and closing ceremonies including bugler for the victory ceremonies, writing the certificates and working out over-all championship including team championship.

23.20 **Finance Committee:** To arrange funds from industrial Houses and Public for organizing the competitions in a befitting manner.

23.21 **Talent Scouting Committee:** A team of experts is to be constituted which after thoroughly watching the athletes/players in action should scout talented players in the tournament.

23.22 **Jury of Appeals:** A sub-committee called Jury of Appeals will be formed by the Organizing Committee to which all complaints/Protests during the competitions will be referred.

23.23 **Facilities to be provided during competitions:**

23.24 **Lodging arrangements:**

Players:

- A minimum suitable dormitory accommodation shall be provided, with bedding rolls as per weather conditions separately for Boys and Girls.
- Clean bathrooms & toilets should be provided in the ratio of 1:10 separately for Boys and Girls (i.e. one bath room & one toilet for 10 children)

Officials:

- A suitable twin sharing accommodation shall be provided near the venue of competitions which may be in hotel or Government Guest House etc.

23.25 **Boarding arrangements:** A suitable diet chart/ menu suitable to all will be prepared in consultation with the Managers and Coaches.

23.26 **Transport:** The host state will provide local transport to:

- (a) The teams on arrival & on departure
- (b) Venue of competition from the place of staying

23.27 **Requirements at the venue of competitions:** Along with technical requirement of each discipline following arrangements should also to be made at the venue of the competitions:-

23.28 **Ambulance:** It should be equipped with all the necessary requirements needed in any emergency. One ambulance should be stationed at each venue of the competitions;

23.29 **First-aid-box and medical attendant:** A medical attendant and four persons with a stretcher should be present during the competitions at each venue;

23.30 **Drinking Water arrangements:** Supply of clean and adequate water should be maintained throughout the competitions;

23.31 **Change rooms:** Separate change room should be provided for each team/player with toilet facilities; and

23.32 **Security:** During the matches, competitions, arrangement should be made in such a way that spectators do not enter the arena.

23.33 Wide publicity may be given to the competitions in leading newspapers. Banners may be put up in prominent places of the city/town where the competitions are held.

24. **Utility prizes at National level competitions:** Utility prizes like track suit, T-shirts, cap, etc. will be distributed for medal winners at national level competitions as under:

Distribution of Utility Prizes (in Rs.) to the first three position holders in team and individual game for each discipline at national level competitions		
Cost of Utility Prizes for the 1 st position holder	Cost of Utility Prizes for the 2 nd position holder	Cost of Utility Prizes for the 3 rd position holder
2500/-	1500/-	1000/-

25. Talent Identification:-

25.1 The talented sportspersons from amongst the participants of the competitions for the age groups under Sub-Juniors and Juniors Categories at District, State and National level will be identified through the competitions. On conclusion of the competitions, the Organizing Committee of the Competitions will prepare a discipline-wise list of talented candidates separately for boys and girls keeping in view gender sensitivity and representation of Scheduled Castes, Scheduled Tribes, Minorities, and weaker sections of society. Special stress shall also be paid by the Committee to identify talent from tribal, coastal and remote areas with a view to tap endemic talents.

25.2 Such identified talented players will be given preference for induction in various sports promotional schemes of the MYAS/SAI, wherever feasible and if the identified player so desires. The possibility of their induction in State sports academies will also be worked out with the State Governments.

26. Scholarship:-

26.1 The talented players identified at district level competitions onward will be eligible for grant of scholarship for a period of 12 months. The maximum number of talented players to be identified as contained in the scheme and amount of scholarship payable at each level of competitions are tabulated below:-

S. No.	Level of competitions	Maximum number of talented players to be identified (indicative)	Amount of Scholarship (In Rs.)
(i)	District	9765	500/- per month
(ii)	State/UT	1980	1000/- per month
(iii)	National	400	2000/- per month

26.2 The scholarships will be awarded to the participant at the highest level reached by him/her, i.e., the lists of talented players eligible for scholarship at District, State and National levels will be mutually exclusive with no player featuring in more than one list. The disbursement of scholarships shall be on the Direct Benefit Transfer (DBT) principle through the implementing agency. Every potential candidate will have to pass through the same competition structure to be eligible for scholarships under this Scheme in a particular year and his/her having received the scholarship during any previous year will not have any bearing on his selection in any subsequent year. Thus, the process of fresh selection every year will ensure that only the most deserving candidate will be eligible for scholarships, thereby maintaining reasonable standard.

26.3 The Ministry of Youth Affairs and Sports reserves the right to decide the level of competitions at which identified talented players will be paid the scholarships and number of such players, depending upon the budgetary allocation available in a particular financial year.

27. General

27.1 States may take any step which will further enhance the quality of competitions.

27.2 The above mentioned guidelines are only illustrative and not exhaustive.

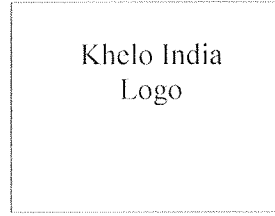
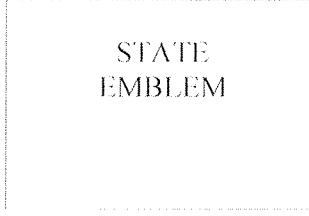
27.3 The certificates awarded under Khelo India will be recognized by Govt. of India and will be given due weightage for any job under Central Govt./ State Govt./Central or State PSU/Para Military Forces.

27.4 Some of the elite players identified during the process of competition held under Khelo India will be given International exposure to make Khelo India attractive.

Discipline & Category Wise details of the number of medals and events under Khelo India

Group	Category	Discipline	No. of Participants			Medals I, II & III			Events	
			B	G	Off.	Gold	Silver	Bronze	Boys	Girls
I	Under 14	Athletics	08	08	02	16	16	16	100m, 400m, Long Jump, Shot put (4 Kg), 4x100m relay	100m, 400m, Long Jump, Shot put (4 Kg), 4x100m relay
	Under 17		08	08	02	16	16	16	100m, 400m, Long Jump, Shot put (4 Kg), 4x100m relay	100m, 400m, Long Jump, Shot put (4 Kg), 4x100m relay
	Under 14	Taekwondo	05	05	02	10	10	20	Upto 18Kg, 21 Kg, 23 Kg, 25 Kg and 27 Kg	Upto 16Kg, 18 Kg, 20 Kg, 22 Kg and 24 Kg
	Under 17		05	05	02	10	10	20	Upto 35Kg, 38Kg, 41kg, 44 Kg and 48 Kg	Upto 32Kg, 35 Kg, 38 Kg, 41 Kg and 44 Kg
	Under 14	Volleyball	12	12	02	24	24	24	Team Championship	Team Championship
	Under 17		12	12	02	24	24	24	Team Championship	Team Championship
II	Under 14	Cycling	03	03	02	04	04	04	10 Km individual time trial and 25 Km Massed Start (Distance can be modified as per venue)	07 Km individual time trial and 15 Km Masses Start (Distance can be modified as per venue)
	Under 17		03	03	02	04	04	04	20 Km individual time trial and 40 Km Massed Start (Distance can be modified as per venue)	10 Km individual time trial and 30 Km Massed Start (Distance can be modified as per venue)
	Under 14	Kabaddi	12	12	02	24	24	24	Team Championship (Below 50 Kg)	Team Championship (Below 50 Kg)
	Under 17		12	12	02	24	24	24	Team Championship (Below 65 Kg)	Team Championship (Below 60 Kg)
	Under 14	Kho-Kho	12	12	02	24	24	24	Team Championship	Team Championship
	Under 17		12	12	02	24	24	24	Team Championship	Team Championship
III	Under 14	Football	18	18	02	36	36	36	Team Championship	Team Championship
	Under 17		18	18	02	36	36	36	Team Championship	Team Championship
	Under 14	Judo	05	05	02	10	10	20	Upto 25 Kg, 30 Kg, 35 Kg, 40 Kg and 45 Kg	Upto 23 Kg, 27 Kg, 32 Kg, 36 Kg and 40 Kg
	Under 17		05	05	02	10	10	20	Upto 40Kg, 45 Kg, 50 Kg, 55 Kg and 60 Kg	Upto 36 Kg, 40 Kg, 44 Kg, 48 Kg and 52 Kg
	Under 14	Weightlifting	05	05	02	10	10	10	Upto 50Kg, 56 Kg, 62 Kg, 69 Kg and 77 Kg	Upto 44 Kg, 48 Kg, 53 Kg, 58 Kg and 63 Kg
	Under 17		05	05	02	10	10	10	Upto 56 Kg, 62 Kg, 69 Kg, 77 Kg and 85 Kg	Upto 48kg, 53 Kg, 58 Kg, 63 Kg and 69 Kg
IV	Under 14	Archery	02	02	02	02	02	02	Indian Round 20m, 30m,	Indian Round 20m, 30m,
	Under 17		02	02	02	02	02	02	Indian Round 30m, 40m,	Indian Round 30m, 40m,
	Under 14	Handball	16	16	02	32	32	32	Team Championship	Team Championship
	Under 17		16	16	02	32	32	32	Team Championship	Team Championship
	Under 14	Hockey	16	16	02	32	32	32	Team Championship	Team Championship
	Under 17		16	16	02	32	32	32	Team Championship	Team Championship

Group	Category	Discipline	No. of Participants			Medals I, II & III			Events			
			B	G	Off.	Gold	Silver	Bronze	Boys		Girls	
V	Under 14	Badminton	05	05	02	16	16	32	Singles, Doubles and Team Championship	Singles, Doubles and Team Championship		
	Under 17		05	05	02	16	16	32	Singles, Doubles and Team Championship	Singles, Doubles and Team Championship		
	Under 14	Boxing	05	05	02	10	10	20	Upto 46Kg, 48Kg, 50Kg, 52Kg and 54Kg	Upto 46Kg, 48Kg, 50Kg, 52Kg and 54Kg		
	Under 17		05	05	02	10	10	20	Upto 49kg, 52 kg, 56 kg, 60 kg and 64 kg	Upto 48kg, 51 kg, 54 kg, 57 kg and 60 kg		
	Under 14	Swimming	08	08	02	16	16	16	Freestyle 50m, Back Stroke 50m, Breast Stroke 50m, Butterfly Stroke 50m and 4x50m freestyle relay. All the events will be held on time trial basis.	Freestyle 50m, Back Stroke 50m, Breast Stroke 50m, Butterfly Stroke 50m and 4x50m freestyle relay. All the events will be held on time trial basis.		
	Under 17		10	10	02	20	20	20	Freestyle 50m, 100m, Back Stroke 100m, Breast Stroke 100m, Butterfly Stroke 100m, 200m Individual Medley and 4x50m freestyle relay. All the events will be held on time trial basis.	Freestyle 50m, 100m, Back Stroke 100m, Breast Stroke 100m, Butterfly Stroke 100m, 200m Individual Medley and 4x50m freestyle relay. All the events will be held on time trial basis.		
	Under 14	Table Tennis	05	05	02	16	16	32	Singles, Doubles and Team Championship	Singles, Doubles and Team Championship		
	Under 17		05	05	02	16	16	32	Singles, Doubles and Team Championship	Singles, Doubles and Team Championship		
VI	Under 14	Basketball	12	12	02	24	24	24	Team Championship	Team Championship		
	Under 17		12	12	02	24	24	24	Team Championship	Team Championship		
	Under 14	Gymnastics	02	02	02	04	04	04	Floor Exercise and Vaulting Table	Floor Exercise and Vaulting Table		
	Under 17		02	02	02	04	04	04	Floor Exercise and Vaulting Table	Floor Exercise and Vaulting Table		
	Under 14	Tennis	04	04	02	14	14	28	Singles, Doubles & Team Championship	Singles, Doubles & Team Championship		
	Under 17		04	04	02	14	14	28	Singles, Doubles & Team Championship	Singles, Doubles & Team Championship		
	Under 14	Wrestling	05	05	02	10	10	20	Upto 42kg, 46 kg, 50 kg, 54 kg, and 58 kg	Upto 38Kg, 40Kg, 43Kg, 46Kg and 49Kg		
	Under 17		05	05	02	10	10	20	Upto 50Kg, 55 kg, 60 kg, 66 kg and 74 kg	Upto 44kg, 48 kg, 51 kg, 55 kg and 59 kg		
Total						672	672	844				



No.....

DISTRICT LEVEL COMPETITIONS UNDER "KHELO INDIA" FOR THE YEAR

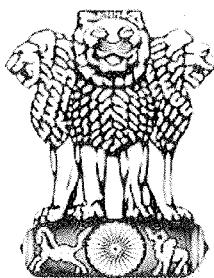
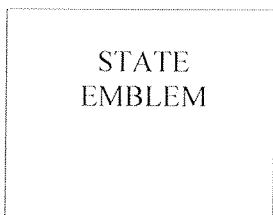
.....DistrictState

CERTIFICATE OF MERIT

It is certified that Mr/Miss _____ Son/Daughter of Sh. _____, whose Date of Birth is _____ representing _____ Block has participated in the Discipline of _____ in _____ event with _____ Timing/Distance/Height/Points and secured _____ Position in the District Competitions held at _____ from _____ to _____ organized by State Sports Department /State Sports Council/State Sports Authority.

District Sports Officer
.....District

Director
Sports Department of _____



सत्यमेव जयते

No.....

STATE LEVEL COMPETITIONS UNDER “KHELO INDIA” FOR THE YEAR _____

.....STATE

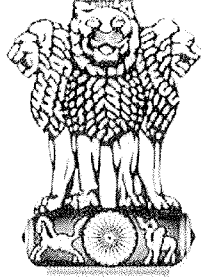
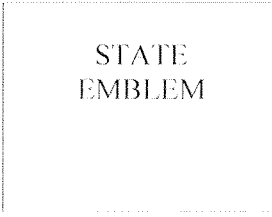
CERTIFICATE OF MERIT

It is certified that Mr/Miss _____ Son/Daughter of
Sh. _____, whose Date of Birth is _____ representing _____
District has participated in the Discipline of _____ in _____ event with
_____ Timing/Distance/Height/Points and secured _____ Position in the State Competitions held at
_____ from _____ to _____ organized by State Sports Department/ State Sports Council/State Sports
Authority.

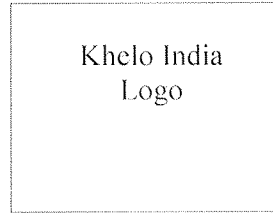
Organizing Secretary

Member Secretary/ Director

Sports Department of _____



सत्यमेव जयते



No.....

STATE LEVEL COMPETITIONS UNDER “KHELO INDIA” FOR THE YEAR _____

.....STATE

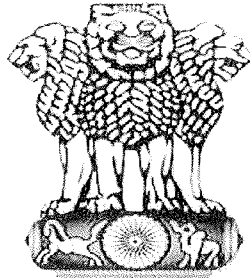
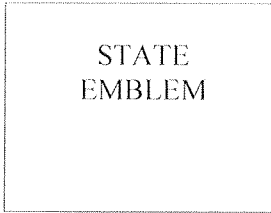
CERTIFICATE OF PARTICIPATION

It is certified that Mr/Miss _____ Son/Daughter of Sh. _____, whose Date of Birth is _____ representing _____ District has participated in the Discipline of _____ in _____ event with _____ Timing/Distance/Height/Points and secured _____ Position in the State Competitions held at _____ from _____ to _____ organized by State Sports Department/ State Sports Council/State Sports Authority.

Organizing Secretary

Member Secretary/ Director

Sports Department of _____



सत्यमेव जयते

No.....

NATIONAL LEVEL COMPETITIONS UNDER “KHELO INDIA” FOR THE YEAR _____

MERIT CERTIFICATE

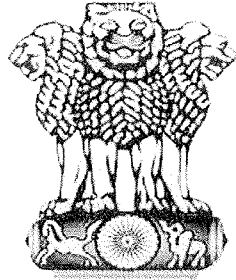
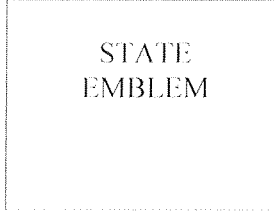
It is certified that Mr/Miss _____ Son/Daughter of Sh. _____, whose Date of Birth is _____ representing _____ State/UT in the Discipline/Game of _____ in _____ event with _____ Timing/Distance/Height Points and secured _____ position in the National Competitions under “KHELO INDIA” Group _____ held _____ (Name of State/Place) _____ (Period from/to) organized by Mission Directorate- Sports Development , MYAS in collaboration with _____ (Name of the Department/State).

.....
.....

Representative of
Mission Directorate,
MYAS
deputed at the venue

Director (Scheme)
Ministry of Youth
Affairs & Sports

Joint Secretary &
Mission Director
Ministry of Youth
Affairs & Sports



सत्यमेव जयते

No.....

NATIONAL LEVEL COMPETITIONS UNDER “KHELO INDIA”FOR THE YEAR_____

Participation Certificate

It is certified that Mr/Miss _____ Son/Daughter of Sh. _____, whose Date of Birth is _____ represented _____ state/UT in the Discipline/Game of _____ in the National Competitions under “KHELO INDIA” Group _____ held _____ (Name of State/Place) _____ (Period from/to) organized by Mission Directorate-Sports Development , MYAS in collaboration with _____ (Name of the Department/State).

.....
.....

Representative of Mission
Directorate, MYAS
deputed at the venue

Director (Scheme)
Ministry of Youth
Affairs & Sports

Joint Secretary &
Mission Director
Ministry of Youth
Affairs & Sports

ANNEXURE – V

Utilization Certificate for the Grant received for conduct of sports competitions under Khelo India during the Year _____

S. No.	Letter No. and Date	Amount (in Rs.)
	Total	

Certified that out of Rs.....(Rupees.....) of grants-in-aid sanctioned during the year in favour of.....under the Government of India, Ministry of Youth Affairs & Sports, letter No. given in the margin and Rs..... (Rupees.....) on account of unspent balance of the previous year, a sum of Rs.....(Rupees.....) has been utilized for the purpose of conducting the competitions during, for the purpose for which it was sanctioned and that the balance of Rs..... (Rupees) remaining unutilized at the end of the year, has been surrendered to Government of India (vide No....., dated)/may be adjusted towards the grants-in aid payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which funds were sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned.

2.1 Certified that the competitions at block, district and state level were organized in the State under Khelo India for the year _____, as per guidelines issued by Govt. of India.

2.2 Certified that Reports and Results of the sports competitions conducted at each level have been prepared in the prescribed formats circulated by Ministry of Youth Affairs and Sports vide its circular number 3-4/MYAS/RGKA/2014 dated 15.04.2015 and have been kept at the state headquarter cell. These documents will be submitted to Ministry of Youth Affairs and Sports, as and when requisitioned.

2.3 Certified thatstate have participated in the National Level Competitions InGroups organized during the year.....

3. The utilization of the aforesaid funds resulted into participation of _____ athletes in sports competitions at various levels.

Signature _____
Name _____
Director/Secretary
State Sports Department/Council
Office Seal

Counter Signed
Secretary (Sports)
Government of



**Consolidated statement of expenditure in respect of grants-in-aid received from Government of India
Ministry of Youth Affairs & Sports to conduct the sports competitions during the year _____**

Name of State/UT : _____

Receipts (Amount in Rs.)			Expenditure (Amount in Rs.)		
Sl. No.	Particulars	Amount	Sl. No.	Level of competitions	Amount
i)	Unspent balance from the previous year		i)	Block	
ii)	Grants-in-aid received during the year		ii)	District	
iii)	Sanction no. & date Other receipts including state contribution, interest earned on central grant, if any.		iii)	State/UT	
Total			Total expenditure		
			Unspent balance, if any/due from Govt. of India MYAS		

Signature _____

Name _____

Director/Secretary
State Sports Department/Council
Office Seal

Countersigned

Secretary (Sports)

Government of _____

Dated: _____



Annexure-V-B

Statement of expenditure for the District level Sports Competitions held during the year _____

Name of State : _____

Details of Participation														Expenditure (Amount in Rs.)		
S. No	Name of the District	No. of Sports disciplines in which competitions were conducted	No. of Block Panchayats which participated	Number of participants												
				Boys				Girls				Total				
				Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST	Total	
Grand total																

It is certified that the district level competitions were conducted as per the norms of the Khelo India and the above details are authentic and based on official record which is available for scrutiny by any authorized agency.

Signature _____
 Name _____
 Director/Secretary
 State Sports Department/Council
 Office Seal



Statement of expenditure for the State/UT Level Sports Competitions held during the year _____

Name of State: _____

Details of Participation															Expenditure (Amount in Rs.)		
S. No	Name of the State/ UT	No. of Sports disciplines in which competitions were conducted	No. of District which participa ted	Number of participants													
				Boys				Girls				Total					
				Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST		Total	
Grand total																	

It is certified that the States/UTs level competitions were conducted as per the norms of the Khelo India and the above details are authentic and based on official record which is available for scrutiny by any authorized agency.

Signature _____

Name _____

Director/Secretary
State Sports Department/Council
Office Seal



District level Competitions – Result of Competition for the year _____

(A)– Individual Sports Competitions

Name of State : _____
 Name of District : _____

Sl.No.	Events (Name of the Event)	Position	No. of participants											Total Prize Money	Remarks		
			Boys				Girls				Total						
			Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST				Total
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	

Signature _____

Block/District Officer

Counter Signed by:
 Director/Secretary (Sports Council)
 Office Seal



District level Competitions – Result of Competition for the year _____

(B) – Team Competitions

Name of State : _____
 Name of District : _____

S. No.	Events (Name of the Event)	Position	No. of participants												Total Prize Money	Remarks	
			Boys				Girls				Total						
			Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST	Total			
1		1															
2		2															
3		3															
4																	
5																	
6																	
7																	
8																	

Signature _____

Block/District Officer

Counter Signed by:
 Director/Secretary (Sports Council)
 Office Seal



Annexure VII

State level Competitions – Result of Competition for the year _____

(A)– Individual Sports Competitions

Name of State : _____

Sl.No.	Events (Name of the Event)	Position	No. of participants											Total Prize Money	Remarks
			Boys				Girls				Total				
			Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST		
1		1													
2		2													
3		3													
4															
5															
6															
7															
8															

Block/District Officer

Counter Signed by:
 Director/Secretary (Sports Council)
 Office Seal

Signature _____



State level Competitions – Result of Competition for the year _____

(B) – Team Competitions

Name of State : _____

S. No.	Events (Name of the Event)	Position	No. of participants											Total Prize Money	Remarks	
			Boys				Girls				Total					
			Gen	SC	ST	Total	Gen	SC	ST	Total	Gen	SC	ST			
1																
2																
3																
4																
5																
6																
7																
8																

Signature _____

Block/District Officer

Counter Signed by:
 Director/Secretary (Sports Council)
 Office Seal



Format of the certificate of Date of Birth (for Students)

This is to certify that Shri/Miss _____ son/daughter of
Shri _____ is a student of class _____ in
_____ School. His/her date of birth, as per
school record is _____. He/she is a residence of village _____
falling in block _____ District _____ in _____ state from the last _____
years

Signature
Head Master/Principal
Name _____
(Office Seal)

Place: _____
Dated _____



Format of the certificate of Date of Birth (for non- students)

This is to certify that Shri/Miss _____ son/daughter of
Shri _____ is a resident of village _____ falling in block
_____ District _____ in _____ state from the last _____ years and
his/her date of birth is _____.

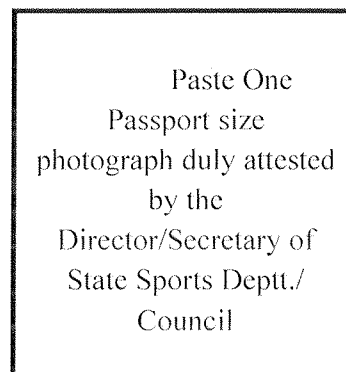
Signature
Sarpanch/Panchayat Secretary
Name _____
(Seal)

Place: _____
Dated _____



Format of Entry Form

- Sl. No. _____
 Name of State/UT: _____
 Name of game/sports disciplines: _____
1. Name of the Participant _____
 2. Father's Name _____
 3. Male / Female _____
 4. Date of Birth _____
(Please attach proof)
 5. Category (whether SC/ST/OBC) _____
 6. Name of school & class (if studying) _____
 7. Residential Address _____



(Signature of the participant)

Name : _____

Countersignature of Team Incharge/Coach

Name : _____

1. It is certified that the particulars of the participant as given above are correct.
2. Certified that the above participant is resident of rural area at least for the last 2 years (applicable in case of Khelo India competitions only) and his age is below ____ years as on 31st Dec. _____.
3. Certified that above participant has been enrolled under _____ competitions and has participated in all level of competitions- right from the Block Level to State level.

**Signature of the
 Secretary/Director of
 State Sports Deptt./State Sports Council**

Name _____
 Designation _____

Office Seal

Note:

- (i) Residence and age certificate of all competitors is to be attached with Entry Form.
- (ii) If the participant is studying the Birth Certificate as per date of birth certificate proforma only from School is to be attached as age proof.
- (iii) In case of Non student a Certificate indicating proof of Residence & age from Panchayat Authority as per specimen proforma to be attached in original.

FOR OFFICE USE ONLY

Participation Certificate No. _____ Merit Certificate No. _____

Note: The formats for Inter-School-Competition have been deleted since the scheme has been discontinued.



सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS AND SPORTS
DEPARTMENT OF SPORTS

OPERATIONAL GUIDELINES

PART - II

KHELO INDIA – SPORTS INFRASTRUCTURE

OPERATIONAL GUIDELINES ON KHELO INDIA- SPORTS INFRASTRUCTURE

The erstwhile Urban Sports Infrastructure Scheme (USIS) has been merged under "Khelo India- Sports Infrastructure" as a Central Sector Scheme.

2. The various projects which can be sanctioned under "Sports Infrastructure" and the maximum admissible grant are as follows:-

S. No.	Particulars	Maximum Admissible Grant (For State/District level)
1.	Synthetic Athletic Track	Rs. 7.00 crore
2.	Synthetic Hockey field	Rs. 5.50 crore
3.	Synthetic turf football ground	Rs. 5.00 crore
4.	Multipurpose Hall of size 60M x 40M x 12.5M	Rs. 8.00 crore
5.	Swimming Pool	Rs.5.00 crore
6.	Construction of Stadia complex at District Hqs.	Rs.50.00 crore

2.1 A brief specification on the nature of sports facilities mentioned in S. No. 1 to 5 of Para 2 above is enclosed as Annexure 2.

2.2. Construction of Stadia Complex will be decided by this Ministry after taking into account the various facilities available in a State. No proposal in this regard shall be sent by any eligible entity. The Stadia Complex may include the following:-

- (i). Construction of Multi-purpose Indoor Halls for Indoor games
- (ii). Indoor Stadium including Swimming Pool Complex in the Stadium
- (iii). Outdoor Stadium with spectator galleries and elite facilities
- (iv). Courts for sports like Tennis, Squash, Basket Ball, Volley Ball etc.
- (v). Provision of FIFA standard Natural Turf in Football Grounds
- (vi). Sports academies and training centres including hostels for sportspersons

2.3. The items mentioned in Para 2 above are only indicative and any sports infrastructure, other than those cited above, will also be permissible under the Khelo India scheme. Sports infrastructure facilities will be provided at block /sub-district areas at a lesser scale which will be decided by a Technical Committee after assessing each proposal.

3. The cost of the project over and above the maximum admissible grant mentioned above shall be borne by the grantee.

4. The following entities shall be eligible to receive assistance for creation of sports infrastructure under this scheme:-

- (a) State Governments/State Sports Council/State Sports Authority;
- (b) Local Civic Bodies;
- (c) School, Colleges and Universities under Central/State Governments; and
- (d) Sports Control Boards.

5. All the eligible entities mentioned in Para 4 above shall forward their proposals alongwith the prescribed application form to the Sports Department of the respective State Govt. The application will be countersigned by the Principal Secretary/Secretary in charge of Sports Department of the State Govt.

6. Each State/Union Territory shall get projects in a year based on their population, area and proposals from them. However, no State/UT will be left uncovered over a period of three years.

7. The Khelo India scheme has been converged with Member of Parliament Local Area Development (MPLAD) scheme. As a result of this, if a Member of Parliament contributes at least 50% of the grant admissible for an individual project under this scheme, subject to a minimum contribution of Rs. 1 crore, matching grant will be released by Ministry of Youth Affairs & Sports. The Member of Parliament may contribute from his MPLADS funds for all items admissible under MPLAD Scheme.

8. The eligible entities, mentioned in Para 4 above, shall forward the proposals in the form of a Detailed Project Report (DPR) which will contain the following details:-

- (i) Application in the prescribed format (enclosed as Annexure 1).
- (ii) Estimates of cost
- (iii) Drawing and design.
- (iv) The proposal shall be as per the specifications mentioned in Annexure 2.
- (v) Confirmation that the land on which the project is proposed to be executed belongs to the grantee (State Govt. etc.) and free from all encumbrances.
- (vi) The land mentioned in Para 8 (v) above is a developed land and ready for execution of the project.
- (vii) Confirmation to the effect that the cost of the project over and above the grant admissible under this scheme shall be borne by the grantee.

(viii) The capital asset created from the grant released under the scheme shall be maintained by the grantee. The DPR shall contain a road map regarding the methodology proposed to be adopted by the grantee for maintaining the asset. For example, details like engagement of coach/trainer, conducting tournament/ competition, allowing the local populace to utilize the sports facilities available, levying a nominal entrance fee etc. may be indicated.

9. The proposal received from the eligible entity will be examined in this Ministry in consultation with Sports Authority of India. Thereafter, the proposal will be placed before the National Executive Committee for consideration. The constitution of the National Executive Committee is as follows:-

1	Secretary (Sports)	Chairperson
2.	Financial Adviser, Ministry of Youth Affairs & Sports	Member
3.	Director General, Sports Authority of India (DG, SAI)	Member
4.	Joint Secretary in-charge	Member
5.	Two sportspersons (one man and one woman) to be nominated by the Chairperson	Members
6.	Deputy Secretary /Director (Youth Affairs & Sports) in charge of the scheme	Member Secretary

10. The recommendations of the National Executive Committee will be placed before General Council. The constitution of the General Council is as follows:-

1.	Minister, Youth Affairs & Sports	Chairperson
2.	Secretary, Sports, Ministry of Youth Affairs & Sports	Vice-Chairperson
3.	Director General, Sports Authority of India	Member
4.	Financial Adviser, Youth Affairs & Sports	Member
5.	Representatives from two National Sports Federations	Member
6.	Chief Secretary/Principal Secretary (Sports)/Secretary (Sports) to be nominated by the Chairperson	Member
7.	Two leading sportspersons (one man and one woman) to be nominated by the Chairperson	Members
8.	Joint Secretary in charge and Mission Director	Member Secretary

11. After the approval of the General Council (GC), formal sanction orders will be issued. The following terms & conditions shall be agreed to by the grantee before release of payment:-
- (i) The land on which the project is proposed to be executed shall belong to Govt. (the grantee) and free from all encumbrances.
 - (ii) The grant amount should be utilized only for the purpose for which it is sanctioned and the unspent balance of grant, if any, shall be refunded by the grantee immediately after completion of the project.
 - (iii) The excess amount, if incurred, over and above the grant released by the Govt. of India shall be borne by the grantee only. In other words, no additional grant over and above the admissible grant would be given.
 - (iv) Assets acquired, wholly or substantially, out of Government grant, except those declared obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules (GFRs), shall not be disposed off without obtaining the prior approval of the Ministry of Youth Affairs & Sports (MYAS), (Department of Sports).
 - (v) The grantee shall ensure that the interests of Scheduled Castes and Scheduled Tribes are protected, not only at the time of execution of the project, but also at the time of utilization of the sports facility, created out of the grant released by the Department of Sports, Ministry of Youth Affairs & Sports.
 - (vi) The accounts of the grantee shall be maintained in accordance with the provisions contained in GFRs, 2005 as may be amended from time to time. The accounts of the grantee shall be open to inspection by the audit, both by Comptroller & Auditor General of India under the provisions of the CAG (DPC) Act, 1971 and internal audit by the Principal Accounts Office of the Ministry of Youth Affairs & Sports, whenever the grantee is called upon to do so.
 - (vii) A progress report in respect of the project being executed, for which grant has been released shall be forwarded to the Department of Sports, Ministry of Youth Affairs & Sports, every six months from the start of the work.
 - (viii) The grantee shall submit a certificate of utilization of the non-recurring grant for the purpose for which it was sanctioned in Form GFR 19-A (copy enclosed as Annexure 3). The utilization certificate shall be submitted within 12 months of the closure of the Financial Year in which funds were released. For example, if funds were released during the financial year 2016-17, the funds shall be utilized and Utilization Certificate (UC) shall be submitted latest by 31.03.2018.
 - (ix) The utilization certificate shall also disclose whether the specified, quantified and qualitative targets that should have been reached against the amount utilized, were in fact reached, and if not, the reasons therefor.
 - (x) The grantee shall not divert the grant and entrust execution of the scheme or work concerned to another institution or organization and shall abide by the terms & conditions of the grant. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned, the grantee will be required to refund the amount of grant with interest thereon @ 10% per annum.

- (xi) The grant is further subject to the conditions laid down in the GFRs, 2005 as may be amended from time to time.
 - (xii) The grantee shall also certify that it has not obtained or applied for grant for the same purpose of activity from any other Ministry or Department of the Government of India or any other Non-Governmental Organization (NGO) or voluntary organization.
 - (xiii) The grantee will also submit photographs of the sports infrastructure created, after its completion.
 - (xiv) The grantee shall ensure that the sports infrastructure project is constructed by CPWD or State PWD or Central or State PSU.
 - (xv) The fact that the project is financed by the Ministry of Youth Affairs & Sports, Government of India shall be prominently highlighted and displayed, while inviting people and holding functions/programmes/events etc.
 - (xvi) The grantee shall ensure that the sports infrastructure project is constructed in accordance with the specifications given in the scheme of assistance for creation of Urban Sports Infrastructure.
 - (xvii) A monitoring committee may be constituted to watch the progress of the project. The constitution of the monitoring committee shall be as follows:-
 - (a) Secretary (Sports)/ Joint Secretary of the State/ Registrar/ Dean of University as the case may be – Chairman.
 - (b) Representative from Ministry of Youth Affairs & Sports – Member
 - (c) Representative from Sports Authority of India – Member
 - (d) Engineer In-Charge of the Project – Member
 - (e) Any other person the chairman may like to co-opt.
 - (xviii) The grantee shall enter into a Memorandum of Understanding (MoU) with the Sports Authority of India (SAI), as per the model format prescribed as Annexure 4.
 - (xix) The asset generated from out of this grant shall be maintained by the grantee at his expense.
 - (xx) When a sports facility is created in a school or college or university, the grantee shall permit the use of this sports facility by everyone from the general public and not restrict the same only to the students of the respective institution.
12. All the past cases where projects were sanctioned under the erstwhile USIS, will NOT be re-opened in the light of these guidelines.

KHELO INDIA- SPORTS INFRASTRUCTURE

Application

S. No.	Details	
1.	Name of applicant	
2.	Postal Address	
3.	Phone number, Fax No. and E-mail	
4.	Name of the Project	
5.	Location where the Project is proposed to be executed	
6.	Area of Land	
7.	Land ownership – owned / leased (The title of the land should be clear and free from all encumbrances). Forest land may not be selected.	
8.	Sports facilities to be created in case the application is for construction of multi-purpose indoor hall	
9.	Estimated cost of the Project	
10.	Centre's share out of S. No. 9 above	
11.	How the difference, if any, between S. No. 9 and S. No. 10 will be met	
12.	Details of existing sports facilities, if any, within the area of Urban Agglomeration or Municipal limits from the proposed site mentioned in S. No. 5 above	
13.	Justification for the proposal	
14.	Time required for completion of the project	

Authorized Signatory
Name & Designation
(with official stamp)

/Countersigned/

Principal Secretary/Secretary
In charge Sports Department
(Name :.....)
(with official stamp)



CERTIFICATE

1. Certified that the land on which the project is proposed to be executed is readily available for commencement of work and is free from all encumbrances.
2. We undertake that the cost of the project over and above the grant admissible under Khelo India Scheme shall be borne by the State/University.
3. We undertake that the Memorandum of Understanding (MoU) prescribed in Annexure 4 of Khelo India Scheme shall be signed by the authorized signatory of the State/University and that of Sports Authority of India.
4. We undertake that the sports facilities, once created, shall be allowed to be used by general public free of cost or on payment of a nominal fee.
5. We undertake that the maintenance of the assets created shall be looked after by the State/University at their expense.

Authorized Signatory
Name & Designation
(with official stamp)

/Countersigned/

Principal Secretary/Secretary
In charge Sports Department
(Name :.....)
(with official stamp)

Note: 1. If the proposal is forwarded by State Govt., the Application and Certificate shall be signed by Director and countersigned by Principal Secretary/Secretary of Department of Sports.

2. If the proposal is forwarded by Sports Council/Authority, the Application and Certificate shall be signed by the Secretary of the Council/Authority and countersigned by Principal Secretary/Secretary of Department of Sports.

3. If the proposal is forwarded by a School /College/ University, the Application and Certificate shall be signed by the Principal / Vice - Chancellor respectively and countersigned by the Principal Secretary/Secretary of Department of Sports of the respective State Govt.

4. If the proposal is forwarded by a Local Body / Sports Control Board, the Application and Certificate shall be signed by the Commissioner / Secretary in charge respectively and countersigned by the Principal Secretary/Secretary of Department of Sports of the respective State Govt.

Brief specification in respect of Sports facilities provided under Khelo India Scheme.

S. No.	Name of field of play	Brief specifications
1.	Synthetic Athletic Track	<ol style="list-style-type: none">1. International standard size IAAF approved with Class II certification synthetic athletic field complete including foundation, sub base & water hydrants at regular intervals.2. No. of lanes – 8.3. Change room for boys & girls with toilet block4. Facility for Hammer throw, Javelin throw, discus throw & Short put5. Facility for High jump6. Facility for Pole vault, Long jump & Triple jump on both sides7. Facility for steeple chase track with water jump8. RCC drain with CC cover9. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
2.	Synthetic Hockey field	<ol style="list-style-type: none">1. International standard size FIH approved with certification synthetic hockey field including foundation & sub base2. Enclosures for judges/players3. Water sprinkler system4. Mild steel chain link fencing5. Tube well – 1 No.6. RCC sump of 60,000 ltr. Water capacity7. CC Paver blocks of M-35 grade, 50mm thick all around8. Change rooms for boys & girls with toilet block9. RCC drain with plastic coated steel covers10. Pump room construction including electrical works, i.e. 2 No. motors of 40 H.P. & electrical panels complete11. Foot wash trough12. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)



ANNEXURE 2 (Contd....)

3.	Synthetic turf Football ground	<ol style="list-style-type: none">1. International standard size FIFA approved synthetic Football ground including sub base.2. Mild steel chain link fencing3. CC paver block footpath all around4. Change room for boys & girls with toilet block5. RCC drain with CI grating6. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
4.	Multipurpose Hall of size 60M x 40M	<ol style="list-style-type: none">1. Imported maple wood flooring, brick walls Standard steel roof, truss frames covered with pre-coated galvanized iron profile sheets, height 12.5M, lighting, Cat walk2. Change room for boys & girls with toilet block.3. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
5.	Swimming Pool	<ol style="list-style-type: none">1. Standard size Swimming Pool 50 mtr x 21 mtr minimum depth of 1 to 1.35 mtr.2. No. of lanes – 83. Lane ropes extending to full length of the course. Colour as per FINA rules.4. Starting Platform of surface area 0.5 mtr x 0.5 mtr. The height of platform shall be 0.5 to 0.75 mtr.5. Filtration Plant and room.6. Drainage/Gutters, necessary electrical & water supply services to be provided.7. Change room for Boys & Girls with locker facility8. Store Room & Reception Room.9. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)

GFR 19-A
[See Rule 212 (I)]

Form of Utilization Certificate

S. No.	Letter No. and Date	Amount (Rs.)
	Total	

Certified that out of Rs of grants-in-aid sanctioned during the year in favour of under this Ministry/Department Letter No. given in the margin and Rs. on account of unspent balance of the previous year, a sum of Rs..... has been utilized for the purpose of for which it was sanctioned and that the balance of Rs. remaining unutilized at the end of the year has been surrendered to Government (Vide No....., dated.....)/will be adjusted towards the grants-in-aid payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

1. Vouchers and Book of Accounts;
2. Measurement Book;
3. Grant in-at/Loan Register;
4. Expenditure Register;
- 5.
- 6.

Signature.....
Name.....
Designation:.....
Date.....

Countersigned

Signature.....
Name.....
Designation:.....
Date.....

MEMORADUM OF UNDERSTANDING

THIS AGREEMENT is made and entered into on this day, the ----- between the Regional Office of Sports Authority of India (SAI) having its Office at ----- (hereinafter called the "FIRST PARTY") and the Beneficiary State/UT/organisation (hereinafter called the "SECOND PARTY").

2. WHEREAS SAI is implementing a number of Sports Promotion Schemes in the country, viz., SAI Training Centre Scheme, Special Area Games Scheme, National Sports Talent Contest Scheme, Army Boys Sports Company Scheme and Centre of Excellence Scheme.

AND WHEREAS the SECOND PARTY have availed central grant for creation of Sports training facilities at _____ as detailed in Appendix -A.

And WHEREAS the SECOND PARTY has agreed to make available the above sports facilities to the FIRST PARTY on time sharing basis to train the latter's trainees and for holding sports competitions/National Coaching Camps on long term basis for a minimum period of 10 years (which may be extended on mutual agreement).

AND WHEREAS the SECOND PARTY has agreed that the decision to make available such properties for the purpose of the agreement, shall not be revoked by the SECOND PARTY, without the consent of the FIRST PARTY.

AND WHEREAS further the SECOND PARTY will take full responsibility, in meeting recurring expenses towards the maintenance and repair of the facilities created and handed over.

3. NOW BY THESE PRESENTS, it is hereby agreed by and among the parties as under:

- (i) In pursuance of this agreement the "SECOND PARTY" does hereby place at the disposal of the "FIRST PARTY" ALL THE SAID FACILITIES including the use of hostel facilities, if available, for holding inter-SAI and other competitions, national coaching camps and imparting training to its trainees free of charge.
- (ii) After the said building/playgrounds are placed at the disposal of the "FIRST PARTY, it will be the responsibility of the SECOND PARTY to maintain the said premises/Play Field etc. The Second Party will be fully responsible for the recurring expenditure of maintenance of synthetic playing surface e.g. watering, provision of electricity, manpower & operation of sprinklers & other allied maintenance works, which also includes payment of property Taxes, Local Taxes etc.

- (iii) FIRST PARTY, i.e. SAI will give at least one month's advance notice period to SECOND PARTY if a National Camp is to be scheduled in this Centre. Both the parties, i.e., first and second parties shall use the sports facility on mutually agreed time-sharing basis so that optimum utilization of the Sports facility is ensured.
- (iv) Both parties will be entitled to hold all important sports events or related functions at the premises provided that it does not interfere with the training programme mutually agreed to. However, it is clarified that, under no circumstances any non-sports event will be permitted within the premises.
- (v) Initially the agreement between two parties will be for a period of 10 years from the date of execution of this agreement which may be extended on mutual agreement.
- (vi) In the event of any dispute or difference arising out of or in any way relating to or concerning all these presents, the same shall be referred to the Secretary, Ministry of Youth Affairs & Sports, Government of India for arbitration. The award of the Arbitrator shall be final and binding on the parties to these presents. The arbitration procedure shall be in accordance with the provision of Arbitration Act, as applicable at that time. All disputes shall be subject to the jurisdiction of Delhi Courts only and exclusively.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSE THIS AGREEMENT TO BE FULLY EXECUTED AS ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

FIRST PARTY

SECOND PARTY

Regional Director/Director In-charge

Authorized Signatory

SAI, ----- Centre, ----- (Place)

Witnesses

1.

2.

Appendix "A" to ANNEXURE 4

Details of sports infrastructure facilities/projects created by second party with Central assistance
